



## **HMS NAIAD ASSOCIATION CONSTITUTION**

### **NAME**

1. The Association shall be called the "HMS NAIAD ASSOCIATION" (hereinafter referred to as "The Association") and shall be non-political, non-sectarian and non-racist.

### **OBJECTIVES**

2. To preserve the pride in all ships bearing the name HMS Naiad.
3. To maintain links between past, present and future ships bearing the name HMS Naiad.
4. To foster the Friendship and Comradeship formed when serving as a member of the ship's company of HMS Naiad and to organise reunions.
5. To foster the friendship and comradeship of all other Leander Class Frigates

### **POWERS**

6. Publicise and promote the objectives of "The Association"
7. Work with similar groups to promote all aspects of Leander Class Frigates and in particular "The Association"
8. Take any form of action that is lawful, which is necessary to achieve the objects of the group.

### **MEMBERSHIP**

9. The Association is open to all personnel who have been in the Royal Navy at any time (including ex or serving personnel).
10. The Treasurer/Secretary/Chairman must not sit on the Committee if he / she
  - (i) is bankrupt or has ever been
  - (ii) has a criminal record

- (iii) has or has ever had any County Court Judgements (CCJ's) against him / her
- 11. Any member of the Association may resign his / her membership by providing the Secretary with written notice.
- 12. Full membership may also be granted to<sup>1</sup>:

Those persons who have not served on HMS Naiad but are in sympathy with the objectives of The Association and assist in the continuance of those objectives.

Such Members<sup>1</sup>:

- i) Shall have no voting rights.
- ii) Shall not be eligible to hold office within the Association.

### **SUBSCRIPTIONS**

- 13. The Association shall be self sufficient, notwithstanding:
  - a) Full membership fee shall be £20.00<sup>1</sup>.
  - b) Annual subscriptions may be determined by Council to maintain the Association in good standing and shall be subsequently ratified at the Annual General Meeting.

### **NAIAD COMMITTEE AND OFFICERS**

- 14. Only personnel who have served on HMS Naiad may serve on the Naiad Committee (NC).
- 15. The Association shall have an Honorary President and an Honorary Vice - President, who will be invited to hold office by the Committee.
- 16. The NC shall comprise of five members serving as:
  - (a) Chairman: Antony Atkinson
  - (b) Vice Chairman: Phil Webster
  - (c) Secretary: Iain Hurley
  - (d) Treasurer: Bob Taylor

- (e) Web Master: Roy Crawford
17. As the Association membership grows then there may be demand for three further posts one of Vice – Chairman and one of Admin Secretary with the existing post of Secretary becoming solely for Social activities and a Standard Bearer.
  18. NC Members shall be elected at the Annual General Meeting for three years and will be eligible for re-election.
  19. All vacancies must be promulgated. Other members wishing to stand for election to the Council shall inform the Secretary, in writing, at least 28 clear days before the next Annual General Meeting and must be supported, in writing, by a seconder.
  20. The NC is empowered to fill any vacancy, which may arise during its period of office, subject to an Emergency General Meeting such appointments shall be put to the subsequent Annual General Meeting for ratification.
  21. The Association shall be administered by a Management Committee of no less than five (5) persons

### **ANNUAL GENERAL MEETINGS**

22. Re-Unions which will incorporate the A.G.M's. shall be held at such a place and time as determined by Committee, notwithstanding that the Committee shall meet at least once per year. Meetings shall enable the group to discuss actions and progress to date and to consider future developments. Various locations will be considered for re-union.
23. The order of business shall be arranged by NC. Agenda published by NC at least two (2) months prior to meetings.

### **FINANCE**

24. Any money acquired by The Association, including donations, contributions and bequests, shall be paid into an account operated by the NC in the name of The Association. All funds must be applied to the objects of the Group and for no other purpose.
25. A Bank account will be opened in the name of The Association. At least two people, the treasurer, the secretary and / or the chairman shall sign any cheques relating to the expenditure.

26. Any income/expenditure shall be the responsibility of the Treasurer who will be accountable to ensure funds are utilised effectively and that The Association stays within budget. Official accounts shall be maintained, and will be examined annually by the chairman. Accounts shall be available for inspection at Annual General Meetings.
27. The Association's accounting year shall run from 01 April to 31 March.

### **REUNION**

28. The Annual Reunion and AGM shall be held on a suitable weekend each year as determined for the convenience of members of the Association. Persons attending Re-Union shall have an option of attending from Friday through Sunday (accomodation Inclusive) Saturday to Sunday (accomodation inclusive) or for the AGM on Saturday and the actual Re-Union on the Saturday evening only (accomodation not included).
29. The venue for the reunion should ideally have some connection with the Royal Navy to add a nautical flavour to the occasion.
30. Attendance at the reunion may be open to the partners, family and friends of members of the Association.
31. The Annual General Meeting may be held on the occasion of the reunion notice of which will be circulated to the membership at least 28 days prior thereto.
32. Unless otherwise amended and agreed by Association members, a fee of £40 will be payable by any non-member that wishes to attend a reunion. This fee will be in addition to the normal costs requested by the Association for attending a reunion<sup>1</sup>.

### **MANAGEMENT OF ASSOCIATION AFFAIRS**

33. The management of the Association's business shall be vested in Naiad Committee (NC), who may thereby exercise:
  - a) Such powers as conferred by these Rules.
  - b) Any additional powers necessary to transact The Association affairs but excluding those acts required by these Rules to be exercised by the Association in General Meetings.

34. The Secretary and the Treasurer shall be responsible for all aspects of administration within The Association. They shall collate and disseminate, where possible, any information relating to the activities of HMS Naiad past or present.

### **PROCEEDINGS OF COUNCIL**

35. The NC will meet together for the AGM and Management of business and adjourn and otherwise regulate their meetings as they think fit.
36. Unless otherwise agreed by all Association Members, a quorum of five is mandatory at any NC meeting. This excludes NC with the Chairman as casting vote as necessary in any decision.

### **ALTERATION OF CONSTITUTION**

37. Proposals for amendment of, or addition to the Rules may be submitted by:

Any member to NC

In either case, the submission must be made not less than 28 days before the next Annual General Meeting.

38. Any changes to this constitution must be agreed by a majority vote at a special general meeting.
39. All such proposals must be approved both by NC and by a majority of the Members at Annual General Meeting prior to acceptance.

### **DISSOLUTION**

40. The Association shall not be dissolved nor its funds apportioned except with the consent a majority of the Members present at an Extraordinary General Meeting convened for the purpose.
41. If the Members shall so resolve the affairs of the Association be wound up and the assets thereof not already consisting of money shall be realised and any surplus monies after discharging all liabilities of the Association shall thereafter be donated to a recognised Royal Navy Benevolent Fund.

ASSOCIATION CONSITUTION

This Constitution was adopted at the Inaugural Meeting of the HMS NAIAD ASSOCIATION held at the Plough and Harrow Hotel 135 Hagley Road Birmingham on 12<sup>th</sup> February 2011.

Signed: Chairman

Signed: Vice Chairman

Signed: Treasurer

Signed: Secretary

Signed: Member

Signed: Member

Dated this Twelfth Day of February 2011 (12<sup>th</sup> Day of February 2011)

<sup>1</sup> Amended to reflect AGM agreed minutes [[http://www.hmsnaiad.co.uk/naiad\\_association\\_meeting\\_2013.html](http://www.hmsnaiad.co.uk/naiad_association_meeting_2013.html)] on 12<sup>th</sup> October 2013 at Copthorne Hotel, Armada Way, Plymouth, Devon, Plymouth PL1 1AR, Plymouth.